

S-A-V-E
FORECLOSURE PREVENTION
Achieve A Greater Peace of Mind!

4600 W Commercial Blvd, Ste 4B
Tamarac FL 33319

Office Number: 954-543-8284 FAX: 866-611-1703
Email: Info@SaveProcessing.com

Dear: _____

Property Address _____ City _____ State _____ Zip _____

Client mailing address _____ City _____ State _____ Zip _____

Thank you for allowing us to handle your short sale/Loan Modification. It is necessary that you provide us with your financial information in order to begin a loss mitigation file (Loan Modification or Short Sale) on your behalf and avoid foreclosure. We will need the following documents to be mailed, faxed or dropped off at your earliest convenience.

1. ___ Authorization Form
2. ___ Completed Financial Worksheet
3. ___ Financial Statement (Profit and Lost etc) (if self-employed)
4. ___ Last 30days of Income (Paychecks, Income Statement etc)
5. ___ Copy of the first Mortgage Statement
6. ___ Two most recent Bank Statements **(All Pages)**
7. ___ Last two years of Tax Return – (1040,1120, 1120s, 1065, Sch-k1) Including all schedules
8. ___ Most Recent Utility Bill (Cable, Fpl, water)
9. ___ Hardship letter (Please detail in your own words what has transpired)

Upon receipt of the required documents, your file will be immediately forwarded to one of our Foreclosure Specialist.

Your assigned specialist will contact you shortly and will be your point of contact on all of your litigation matter.

Foreclosure Specialist
